



## SOUTH QUADRA ISLAND FIRE PROTECTION DISTRICT Notice of Alternative Approval Process Heriot Bay Fire Hall #2 Construction Project

The Trustees of the South Quadra Island Fire Protection District are seeking the approval of the property owners in the District through an Alternative Approval Process (AAP) to adopt a loan authorization bylaw. The purpose of the bylaw is to borrow funds for construction of a new Fire Hall #2 for the Quadra Island Fire Department on property owned by the South Quadra Island Fire Protection District at 1525 West Road in Heriot Bay.

The South Quadra Island Fire Protection District proposes to borrow funds from RBC for construction and to convert that borrowing to a loan through the BC Surveyor of Taxes when the new Fire Hall is completed. The amount to be borrowed is up to \$2.9 million. The estimated yearly cost of the borrowing to each property is \$23.50 per \$100,000 of assessed property value, to be paid through taxation, and the term of the loan will be up to 20 years.

The new Fire Hall #2 in Heriot Bay will replace the current hall, which was built in 1970 on leased property. When construction is complete, the Quadra Island Fire Department will have a Fire Hall in Heriot Bay that is compliant with current building codes and meets the needs of a modern Fire Department serving a growing population (currently numbering approximately 2,700).

The Trustees of the South Quadra Island Fire Protection District will commit to borrowing the money through the adoption of "Hall #2 Construction Borrowing Bylaw" unless by Thursday, March 27, 2025 at 12:00 midnight at least 10 per cent (167) of the eligible voters in the South Quadra Island Fire Protection District indicate their opposition to the borrowing by signing an Owner Response Form. The Alternative Approval Process applies to the entire area within the boundaries of the South Quadra Island Fire Protection District.

For the purpose of conducting this AAP, the number of eligible electors is determined to be 1668. If at least 10% (167) or more electors return signed Owner Response Forms by the deadline, the bylaw cannot be adopted without approval of the landowners through a referendum or a vote at a Special General Meeting

An informational letter is being mailed to registered property owners in the District. An information package is available at [www.qifirehall2.ca](http://www.qifirehall2.ca) and at Fire Hall #1 at [844 Heriot Bay Road](http://844 Heriot Bay Road) in Quathiaski Cove. Starting on February 20, 2025, Owner Response Forms can be requested via email to [qifirehallreplacement@gmail.com](mailto:qifirehallreplacement@gmail.com) or downloaded from [www.qifirehall2.ca](http://www.qifirehall2.ca). The Forms will also be available at Fire Hall #1. Fire Hall #1 is open between 9:00 am and 3:00 pm, Monday to Thursday (unless staff are responding to an emergency).

The only Owner Response Form that will be accepted by the South Quadra Island Fire Protection District is the one provided by the District, or an accurate copy of the form. A legible scan or photograph of the form is also acceptable.

**Deadline:** Completed and signed Owner Response Forms must be received by the Returning Officer by 12:00 midnight on Thursday, March 27, 2025.

**Forms may be submitted:**

- *BY MAIL* to J. Winter, PO Box 21082, Duncan RPO Duncan Village, Duncan, BC V9L 0C2  
OR
- *BY EMAIL* to [QuadraAAPresponse@gmail.com](mailto:QuadraAAPresponse@gmail.com).

In accordance with the South Quadra Island Fire Protection District Letters Patent as amended from time to time, you are eligible to submit an Owner Response Form if you are: a Canadian citizen; and, age 18 or older on the day of submission; and, an owner of property in the South Quadra Island Fire Protection District; and, qualified to be registered as a voter in British Columbia; or, the authorized agent of any board or corporation that is an owner of land in the District; or, the legal representative of any owner of land in the South Quadra Island Fire Protection District who has died, become insolvent or is incapacitated and who is qualified to be registered as a voter in British Columbia.

Only those people who own property or are legal representatives of property owners in the South Quadra Island Fire Protection District may submit an Owner Response Form. No person may submit more than one Owner Response Form.

This notice is being mailed to property owners in the South Quadra Island Fire Protection District.

Joanna Winter  
Returning Officer, South Quadra Island Fire Protection District